***Position paper checklist***

In terms of **content** have you…

☑ Explained the issue and identified the most important terms?

☑ Explained the background of your country’s point of view on the issue?

☑ Explained your country’s current position on the issue?

☑ Referred to key documents related to the issue (such as past UN actions)?

☑ Outlined solutions/actions your country would support, and why?

☑ Included information on other countries your country has made alliances or disagree with in relation to the issue?

In terms of **layout** have you…

☑ Written your Delegation, Forum and Issue (topic) with the right format (top left corner, see example position papers)

☑ Included references (in links or MLA format)